

**Minutes from the Meeting with Industry Partners
Monday 11 January 2010; Palexpo Conference Center, Geneva**

PRESENT

Industry Representatives

Henry Kuper, ATS Medical Inc
Heidi Wirth, B Braun Aesculap
Isabelle Fafournoux, Covidien
Jost Schlegel, Covidien
Benedicte Bouxom, Edwards Lifesciences SA
David Bovy, Edwards Lifesciences SA
Mathieu Chastellain, Johnson & Johnson (Medical)
Stefanie Issler, JOTEC
Christophe Sous, Landanger/Delacroix-Chevalier
Angela Kremer-Wohlfahrt, Maquet Cardiopulmonary AG
Birgitte Salvesen, Medi-Stim ASA
Cathy Persidis, Medtronic International Trading Sàrl
Ludwig von Segesser, Smartcanula LLC
Adriano Barberis, Sorin Group
An Cherlet, St Jude Medical
Julia Klee, Terumo Europe NV
Karin Nitsch, Terumo Heart

EACTS

A P Kappetein, Secretary-General, EACTS
Kathy McGree, Executive Director, EACTS
Sharon Pidgeon, Conference Manager, EACTS

Palexpo

Odette Auroi (Key Account Manager)
Regula Lauener (Technical Co-ordinator)
Alice Saint-Clair (Exhibitor contact)

European International Fairs Ltd

Jim Callaghan (freight/on-site handling)

Kuoni Destination Management (Housing/Optional Events)

Philipp Steinmann
Steeve Girod

Reports attached to these minutes:

EACTS Association Activities (EACTS)
24th EACTS Annual Meeting Management (EACTS)
Housing and Optional Events Management (Kuoni)
Exhibition Management and Services (Palexpo)

24th EACTS Annual Meeting
11-15 September 2010, Geneva, Switzerland

Welcome and EACTS Association Activities

Pieter Kappetein, EACTS Secretary-General, welcomed participants to Geneva and to the meeting on behalf of the EACTS.

An overview of the Association's activities was presented which included details regarding the Annual Meeting (past and present) as well as information concerning the current committee structure of the EACTS, membership statistics, publishing activities and educational courses.

Information was also provided regarding the aims and objectives of this year's Annual Meeting scientific programme.

Tour of the Palexpo Conference Centre

A tour of the meeting and exhibition areas that will be used during this year's Annual Meeting was undertaken. Two levels of the Conference Centre complex will be used for meetings (Ground and Mezzanine) and the Exhibition will be held in Hall 1 on the First Floor. Registration will be available on the Ground Floor of the Conference Centre and delegate refreshments will be served from appointed points in the exhibition area.

Additional meeting facilities will be available in the adjoining Villa Sarasin and in the Crowne Plaza Hotel, a two minute walk from the Palexpo Conference Centre.

Further information regarding the location of meeting rooms and the exhibition hall are available on the EACTS Annual Meeting website (<http://meetings.eacts.org/>) and within the Palexpo report attached to these minutes.

Meeting Management Activities

Sharon Pidgeon presented a report on the activities undertaken to date in respect of this year's Annual Meeting. This included a list of key contacts from the Meeting Secretariat, Congress Centre and event agencies, an overview of the Meeting programme, satellite opportunities, social programme and notable key deadline dates.

It was anticipated that the exhibition floorplan would be available by the end of February 2010. Exhibitors will be notified separately in this regard.

Housing and Optional Event Management

Philipp Steinmann introduced Kuoni Destination Management, the locally appointed housing and optional events agency, and gave a brief overview of the services they could provide on behalf of exhibiting companies.

Exhibition Management and Services

Odette Auroi, Key Account Manager at Palexpo, presented a detailed report outlining the facilities at the venue, its location and the exhibitor services that they can provide.

The Exhibitor's Manual will be available in the Spring and will include full information (including order forms) encompassing all the stand services available to exhibitors via both the Conference Center and its external suppliers – ie., catering, electrics, stand construction, floorcovering, furniture, floral and equipment hire, security, and stand personnel.

**24th EACTS Annual Meeting
11-15 September 2010, Geneva, Switzerland**

Freight Forwarding and On-site Handling – European International Fairs Ltd

Jim Callaghan provided a brief overview of the services that European International Fairs, in conjunction with its on-site partner, Danzas, is able to provide during the event. Their order forms will be included in the exhibitor's manual. As an officially appointed contractor of the Conference Centre, Danzas/EIF has exclusive rights to on-site handling within the exhibition hall. All movements must therefore be booked via EIF who can also assist with storage and freight pre, during and post-event.

Any Other Business

Complimentary Registrations for Exhibitors

Heidi Wirth (B Braun Aesculap) enquired whether complimentary registrations would be available to exhibiting companies. SP confirmed that, as in the past, these would be available. The number provided would depend on the size of booth space booked. Further details will be published in the Exhibitor's Manual.

There being no other business, Sharon Pidgeon formally closed the meeting, thanking attendees for their participation, and the Industry for its continued support of EACTS.